

Town of Greene
2026 Organizational Meeting
January 2, 2026

The annual Organizational Meeting was held on the above date at 1:00 PM at the Town Hall, 51 Genesee Street, Greene, New York 13778.

PRESENT: Supervisor Bernie McDermott, Council Members, Steve Northrup, Steve Page, Karman Harrington, Hannah Storman, Code Enforcer Stephen Smith, Deputy Autumn Crumb and Town Clerk Mary Wrench.

OTHERS PRESENT: Joseph Henninge

Supervisor McDermott opened the meeting with the Pledge of Allegiance led by Mary Wrench.

Town Clerk Mary Wrench administered the Oath of Office to re-elected Council member Steve Page. (3yr. term through 12-2028)

Joseph Henninge administered the Oath of Office to newly elected Council member Hannah Storman. (3yr. term through 12-2028)

Resolutions:

- 1) A motion to establish Petty Cash for the Clerk's Office in the amount of \$100. (Check payable to Town Clerk Mary Wrench)
- 2) A motion to establish Petty Cash for the JRC in the amount of \$500. (Check payable to Town Clerk Mary Wrench)
- 3) A motion to Adopt the IRS Mileage Reimbursement Rate for 2026 – and authorize mileage reimbursement for Town of Greene Employees conducting Town Business.
- 4) ~~A motion to Adopt the Employee Reimbursement Amounts as defined in Addendum #1 of the Personnel Policy.~~ (Tabled at this time)
- 5) A motion to establish the Dog Fee Redemption Fee at \$300.
- 6) A motion to approve Wages and Salaries as provided for in the 2026 Budget.
- 7) A motion to re-appoint Phil Mirabito to a three-year (3) term expiring 12-31-2028.
- 8) A motion to re-appoint David DeYoung to the Planning Board for a seven (7) year term through 12-31-2032.
- 9) A motion to re-appoint Michelle Day as the Planning Board Chairperson for the period 1/1/2026 – 12/31/2026.
- 10) A motion to re-appoint Chantal Rogers as the Planning Board Clerk for the period 1/1/2026 – 12/31/2026.
- 11) A motion to re-appoint Kyle Boeltz as Dog Control Officer for the period 1/1/2026 – 12/31/2027.
- 12) A motion to approve The Evening Sun, Norwich NY as the town's official newspaper of record.
- 13) A motion to approve Richard C. Lewis, Esq of Howard, Hinman and Kattel, LLC as the town's attorney to be paid on an hourly basis for services.
(Note: Local law (tab#23) April 1998 should be revised)

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- 14) A motion to appoint Carol A. Golden, CPA as the town accountant. Also to authorize the Town Supervisor to sign engagement letters/agreements for the filing of the Annual Report to the Comptroller for the Town, GIMPC, and JRC.
- 15) A motion to approve NBT Insurance Agency as our agent. Insurance coverage provided by NYMIR.
- 16) A motion to designate NBT Bank, as our official depository.
 - Remove Joseph M Henninge from all account.
 - Appoint Mary Wrench, town Clerk as depositor for the three town clerk accounts.
- 17) A motion to re-appoint Steve Page, to serve as Town representative on the Greene Intermunicipal Parks Commission as follows:
 - Steve Page – Term Expires 12-31-2028
[Stephen Northrup – Term Expires 12-31-2026]
[Greg Cobb – Term Expires 12-31-2027]
- 18) A motion to appoint as Town representatives on the Joint Recreation Commission as follows:
 - Steve Page – Term Expires 12-31-2027
[Crista Ceiri – Term Expires 12-31-2026]
- 19) Upon the recommendation of Judge Martin appoint **Cynthia Mullenax** Court Clerk for the period 1/1/2026 – 12/31/2026. Appointment effective 12/28/2025 at \$18.72 per hour.
- 20) A motion to appoint the **Board of Ethics** for a period 1/1/2026 – 12/31/2026 as follows:
 - Jack Cook
 - Joseph M Henninge
 - Stephen Smith (Employee member)
- 21) A motion to approve Mary Wrench, Town Clerk and Autumn Crumb, Deputy Clerk as Handicapped Parking Permit Issuing Agents.
- 22) A motion to authorizing the Town Clerk Mary Wrench to receive and open competitive bids under General Municipal Law 103(2).
- 23) A motion to authorize the Mary Wrench as tax collector to deposit tax collections in an interest-bearing account as a temporary investment measure.
- 24) A motion to authorize a fee of \$20 for returned check.
- 25) A motion to adopt The Standard Work Day as 6 hours for FT working PT, and 8 hours for FT.
- 26) Establish a FOIL request fee at \$.25 per page.
- 27) A motion to provide authority to the Highway Superintendent to purchase stone in advance of the annual Highway Law 284 agreement.
- 28) A motion to re-adopt the following Town policies:
 - Investment Policy as adopted February, 14, 2018 with NBT Bank as our investment depository, up to \$8 million.
 - Procurement Policy as amended November 2018.
 - Ethics Policy as adopted August 12, 1970.

Town of Greene Employment Policy (Effective 06/01/2025) which includes:

- Family Medical Leave Act (FMLA)
- Violence Free Workplace Policy
- Title VI Anti-Harassment Plan
- Drug Free Work Place
- Drivers' policy
- Technology Use Policy

29) A motion to designate Workman's Compensation Insurance Carrier as PERMA as administered and paid for by Chenango County.

30) A motion to designate the Town Supervisor as an agent for the purpose of receiving notices of claims filed with New York State Secretary of State. (this designation must be filed with New York Secretary of State).

31) A motion to approve the following Procedural Motions:

- To delegate administrative and day-to-day duties to the Town Supervisor to perform on behalf of the Town.
- To authorize the Town Supervisor to have authority for advance payment of claims for public utility services, postage, freight and express charges prior to audit. (All claims paid in advance must be presented at the next meeting for audit).
- Motion to authorize the Town Supervisor to sign contract agreements with non-for-profit organizations under the agreed amount designated in the 2026 Budget.
- Motion to authorize the Town Supervisor to pay all insurances, State Retirement, utility bills, Fines, & fees, tax bills and sign and pay fire contracts when due through 12/31/26.
- Motion to use County or State bids as needed through 2026.
- Motion to authorize the Town supervisor to sign contracts and make payment of 2026 fiscal year vouchers.

32) A motion to approve the following meeting calendar:

Board Meeting Dates: typically, the Third Wednesday.

Wednesday, January 21, 2026
Wednesday, February 18, 2026
Wednesday, March 18, 2026
Wednesday, April 15, 2026
Wednesday, May 20, 2026
Wednesday, June 17, 2026
Wednesday, July 15, 2026
Wednesday, August 19, 2026
Wednesday, September 16, 2026
Thursday October 1, 2026 – Budget Presentation
Wednesday, October 21, 2026
Wednesday, November 4, 2026 – Budget Hearing/Adoption
Wednesday, November 18, 2026
Wednesday, December 16, 2026

MOTION by Harrington, seconded by Page approve all Resolutions #1 through #32 to *table #4* with corrections/additions to #7, #14, #19 & #28. Ayes all. Carried.

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SUPERVISOR APPOINTMENT FOR 2026

Deputy Supervisor: Steve Northrup
Clerk to the Supervisor: Lou Ann Day
Town Historian/Cemeteries: Bryan Bernardi
Finance Committee: Karman Harrington/ Steve Page/ Bernie McDermott
Highway Committee: Hannah Storman/ Steve Northrup
Personnel Committee: Hannah Storman/ Karman Harrington
Building Committee: Bernie McDermott
Real Property (Assessor) Committee: Karman Harrington
Code Enforcement - & Special Districts Committee: Steve Northrup
IT/Computers: Steve Page/ Bernie McDermott
Fire Departments Committee: Steve Northrup
NYMIR Safety Committee & PERMA Representative: Bernie McDermott/ Nick Drew
Planning Board Liaison: Steve Northrup
Cemetery Advisory Committee / Historian Hannah Storman
Budget Officer: Bernie McDermott
Insurance Coverage Committee –
Liability/Health Insurance Board Bernie McDermott, Chairperson/Town Board
Dog Control Officer Committee: Karman Harrington
Publicity/Marketing: Hannah Storman
Justice Audit Committee: Steve Page/ Hannah Storman/ Karman Harrington
Audit to be completed by 3-31-2026

Notes:

- Town Clerk Mary Wrench has appointed Autumn Crumb as Deputy Clerk, Deputy Tax Collector and Deputy Registrar of Vital Statistics from 1/1/2026 – 12/31/2026.
- Any employee serving in Civil Service laborer Class does not require annual appointment – cleaner, highway worker.

MOTION by Harrington, seconded by Northrup to pay 2025 final weekly payroll with 2026 pay rate.

PUBLIC COMMENT: Joseph Henninge Thanked everyone for their support during his 20+ years with the Town of Greene. He noted a special Thank you to Mary, LouAnn and Autumn for their support while he served as Town Supervisor. Joe Thanked Nick Drew and the Highway crew for the wonderful job they do and the Town Board for their service to the community. Joe welcomed Hannah Storman to the Town Board.

MOTION by Harrington, seconded by Page to adjourn the meeting at 1:29 PM to enter into Executive session to discuss an employee issue, *note:* Supervisor McDermott asked previous Council member Henninge to stay executive session. Ayes all. Carried.

MOTION by Harrington, seconded by Page to return to the meeting and adjourn at 1:47 PM. Ayes all. Carried.

Respectfully Submitted,

Mary C. Wrench
Greene Town Clerk

Next Regular Town Board Meeting – Wednesday, January 21, 2026 at 6:00 PM.